

## Rules of reviewing manuscripts of scientific articles

Articles are submitted in strict compliance with the requirements of the published materials.

After receiving the article executive secretary makes an entry in the log and checks the article for compliance with the requirements of formatting.

Within 7 days executive secretary notify the authors of receiving articles via email and the compliance of the article with the specified requirements.

If the article is not formatted in accordance with the requirements, so within 7 days it is sent to the authors for re-formatting, whereof entry is made in the log.

Reviewing is compulsory for articles published in the journal.

Reviewing is carried out by members of the editorial board. In some cases scientists with more narrow specialization on the considered article profile may be involved in reviewing. Scientists may be either from the staff of the University and outside organizations.

The review period is 1 month.

The review deals with the following questions:

-topicality;

- if the content of the articles corresponds with the stated in the title theme;

- the scientific novelty of published results;

- practical significance of research results

- if the article available to readers, for whom it is intended, from the point of view of the language, style, layout of the material, clarity of tables, figures and formulas;

- if it is appropriate to publish an article in view of previously issued on the subject literature;

- what corrections and additions should be made by the author;

- the reviewer makes a conclusion about the possibility of publication: “recommended”, “recommended due to the correction of marked disadvantages” or “not recommended”.

The reviews of the received materials are sent to the authors by e-mail.

In case of rejecting the article publication, the editorial board sends the author a reasoned refusal.

The article not recommended by the reviewer for publication, is not re-reviewed.

The originals are kept in the editorial board and the editorial office of the Journal for 5 years.